UNOY internship - Evaluations Officer

Starting date: Mid-October 2020
Duration: 6 months (4 days a week)
Location: Online, working remotely

Applications are reviewed on a rolling basis. Please note that the positions are unpaid; we will provide EUR 400 per month to cover expenses. Applicants must be registered in the Netherlands, and have access to a personal computer and secure internet connection.

About UNOY: UNOY Peacebuilders is a youth-led network of over 110 youth organisations working towards peaceful societies. We embrace values of peace, diversity, inclusion and participation. At UNOY, young people have the opportunity to gain work experience in the field of peacebuilding, join an international team, develop new skills and connect with young people and organisations around the world. All interns are supported by a supervisor in identifying their personal learning goals, training opportunities, and monitoring progress throughout the internship.

We are looking for an Evaluations Officer to primarily support the strategic development and monitoring & evaluation processes at UNOY. Specifically, as an Evaluations Officer, your role will be to:

Planning, Monitoring, Evaluation & Learning (MEL):
- Lead the data collection/analysis in UNOY’s network-wide survey;
- Lead the data collection/analysis for UNOY’s Participants’ Review, a survey for participants in activities organised by UNOY;
- Support drafting of annual planning documents;
- Support all monitoring, evaluation and learning processes at UNOY;

Strategic & organisational development:
- Support the finalisation of the new Strategic Plan (2021-2025), in particular through the preparation of UNOY’s annual strategic meeting (taking place the first week of November);
- Lead selected organisational development tasks such as: development of internal policies, implementation of the recommendations from the gender audit, etc;
- Contribute to the development of youth-sensitive indicators to measure meaningful youth participation to peace and security;

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We are looking for somebody who has:

- Experience in organisational PMEL, or any organisational process;
- Good understanding of surveys, spreadsheets, data collection, and data analysis;
- A strong interest in peacebuilding and youth work;
- Excellent intercultural communications, strategic planning, and organisational skills;
- Outstanding analytical and writing skills (in English); other languages a plus!
- A higher education degree (undergraduate or postgraduate) on a topic related to youth, peace, conflict or international relations. We can also accept candidates who are on their last year of undergraduate degree;
- Enthusiasm, commitment, and is problem-solving oriented;
- Self-motivation, flexibility, and capability to work independently and in a team.

We offer you:

- A chance to shape UNOY's strategy for the years to come!
- Being fully part of a young, dynamic and international team;
- Opportunity to work independently and take ownership over your portfolio;
- A great stepping stone for your future career - former interns have moved on to work in international organisations, academia and in the business sector;
- Possibility to participate in internal and external training opportunities;
- Possibility to use your internship for studies/research.

If you are interested in joining our team for this specific position, please apply until 30 September 2020, by sending

- your CV;
- This application form filled in by you;
- Make sure to add the title of the position you are applying for in the subject of your email!

To vacancy@unoy.org.