UNOY Internship: Communications Officer

Starting date: 14 April 2021
Duration: 6 months (4 days/32 hours a week)
Location: The Hague, Netherlands

Applications are reviewed on a rolling basis. Please note that the position is unpaid. You will receive a stipend of 400 EUR per month to cover some expenses. You must be a legal resident or citizen of the EU. We unfortunately cannot sponsor a work visa. You need to be already registered or be able to register in the Netherlands from abroad, as the BSN (Dutch registration number) is a legal requirement. You should also be enrolled in a university for the duration of the internship. Age between 20 and 29. You also need to have access to a personal computer and secure internet connection.

About UNOY Peacebuilders
UNOY is a youth-led network of over 120 youth organisations working towards more peaceful societies. We embrace values of peace, diversity, inclusion, and participation. At UNOY, young people have the opportunity to gain work experience in the field of peacebuilding, join an international team, develop new skills, and connect with young people and organisations around the world. All interns are supported by a supervisor in identifying their personal learning goals, training opportunities, and monitoring progress throughout the internship.

As the Communications Officer, in collaboration and with the support of the wider team, your role might include:

Content production
- Ongoing creation and management of creative, visual content for the UNOY website and social media channels;
- Identifying and commissioning compelling written pieces for the UNOY blog;
- Creating and disseminating a monthly newsletter to UNOY members;
- Leading coordination/dissemination of the intern-driven Peace Corner podcast.

Strategic development
- Supporting the implementation of UNOY’s first organisation-wide communications strategy;
- Assisting the web migration process and supporting UNOY team integration into the new website;
- Administrative and technical support to the launch of the website's internal login.

Advocacy & outreach

www.unoy.org
- Monitoring YPS developments and liaising with Advocacy Coordinator and Officer to align communications;
- Supporting better alignment of UNOY's fundraising and communications;
- Supporting external communications for ongoing projects, missions, and events (e.g. 2250 toolkit information sessions).

We are looking for somebody who has:
- Experience or a strong interest in peacebuilding, youth work, and communications;
- Excellent writing, proofreading, and editing skills (in English); other languages are an asset!
- Some experience in online communications and social media platforms;
- Familiarity with Wordpress, Mailchimp and/or Canva (desirable);
- Planning, organisational, and intercultural communication skills;
- Enthusiasm, creativity, and a problem-solving mindset;
- Flexibility and capacity to work independently, as well as in a team;
- A higher education degree (undergraduate or postgraduate) on a topic related to youth, peace, conflict or international relations. We can also accept candidates who are in their last year of undergraduate degree.

We offer you:
- Being fully part of a young, dynamic, and international team;
- Opportunity to acquire new skills;
- Opportunity to work independently and take ownership over your portfolio;
- A great stepping stone for your future career—former interns have moved on to work in international organisations, academia, and the government sector;
- Possibility to participate in internal and external training opportunities;
- Possibility to use your internship for studies/research.

How to apply?
If you are interested in joining our team, please apply by sending your CV and application form (available at www.unoy.org/join/jobs) to vacancy@unoy.org, with ‘Communications Officer’ in the subject line. Deadline to apply: 20 March 2022 23:59 CET.