Call for Information Security Consultant

<table>
<thead>
<tr>
<th>Agreement type</th>
<th>Consultancy service</th>
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<tbody>
<tr>
<td>Deliverables</td>
<td>- Information security assessment and training</td>
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<td>- Development of an information security roadmap</td>
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<tr>
<td>Location</td>
<td>Remotely/The Hague, Netherlands</td>
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<tr>
<td>Duration</td>
<td>8-12 days, spread across 2-3 months</td>
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<td>Period</td>
<td>May to July 2020</td>
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Background

The United Network of Young Peacebuilders (UNOY Peacebuilders) is a network of more than 110 youth peace organisations from 55 different countries. The network is being managed from our International Secretariat in The Hague, Netherlands, and a group of Regional Coordinators hosted by selected member organisations across six global regions. Together, we deliver an ambitious programme of activities empowering young people to play a leading role in building peace and transforming conflicts. We develop the capacities of our members to mobilise youth as peacebuilders and the capacities of young people to lead conflict transformation and advocate for non-violence. We enable youth to act together through a global network and ensure meaningful youth participation in issues of peace and security.

Over the past two years, our team and budget have grown substantially due to new strategic partnerships with bilateral donors and a corresponding organisational development process. In light of this, we have started reflecting more on the potential risks our organisation is facing and how these could and should be managed and mitigated. During this process, the security and integrity of our information assets in the digital and physical domain was identified as a specific organisational risk area we want to further explore and strengthen.

Roles and Responsibilities

The Information Security Consultant: The consultant will work closely with the Information Security Focal Point at the UNOY International Secretariat, with support from the wider team of staff and volunteers. With the aim of establishing and fostering a strong organisational culture around information security in the digital and offline
space, the consultant will be expected to lead the International Secretariat team through a series of assessment and advisory steps through a combination of educational inputs, accompaniment and guidance.

Specifically, the consultant will:

- **Guide and accompany the International Secretariat** to conduct a **mapping of its current information assets and security procedures**. This will serve as a baseline for the following steps and may include the provision of educational sessions with the team to raise awareness about basic information security terms and principles.
- **Conduct an assessment** of the baseline material collected under the previous step, complemented by additional data gathering and interviews with key staff and volunteers. **Develop a brief report accompanied by realistic short- and medium term recommendations.**
- **Assist and accompany the International Secretariat** in **developing an information security roadmap** based on the assessment findings.

UNOY Peacebuilders is responsible for:

- Nominating an Information Security Focal point to act as key contact person for the consultant among its current staff;
- Making the whole team available to take part in key education and data collection activities required to conduct the assessment;
- Providing an appropriate fee to cover the consultant’s time.

**Profile of the Consultant**

In order to be considered for this position, the consultant is expected to meet the following requirements:

- Strong understanding of common information security principles and challenges faced by small/medium-sized organisations;
- Strong technical background in ICT and data security;
- Experience in working with donor-funded organisations in the not-for-profit sector;
- Experience in developing and delivering tailor-made information security training and assessment;
- Experience in working with multicultural and geographically spread teams and organisations;
- Proficiency in English;

We encourage qualified applicants under the age of 35 to apply.

**Application**

If interested, please write to us by **Sunday, 19 April** at 23:59 CET to [vacancy@unoy.org](mailto:vacancy@unoy.org) with the following information:

- CV (or organisational profile);
- Outline of foreseen activities responding to the brief;
- Budget and timeline.

In case of any questions, please write to Livio Liechti at [livio.liechti@unoy.org](mailto:livio.liechti@unoy.org)